



Southern Ute Indian Tribe
Human Resources
P. O. Box 737 – 356 Ouray
Ignacio, CO 81137
Fax: (970) 563-0302

VACANCY ANNOUNCEMENT

ANNOUNCEMENT DATE: 10/09/2009
POSITION TITLE: Family Practice Physician
DEPARTMENT: Tribal member Health Benefits

CLOSING DATE: 10/23/2009
FLSA Status: Contract/Exempt

POSITION SUMMARY: This is a contract position responsible for providing comprehensive medical services with special emphasis in family practice to the patients at the Southern Ute Health Center.

STATEMENT OF DUTIES:

1. The family practice physician is responsible for providing a full range of medical care through appropriate diagnostic evaluation and treatment of assigned patients at the Southern Ute Health Clinic, and, if required, at Mercy Regional Medical Center, Four Corners Health Care Center, and Mancos Valley Inn Skilled Nursing Facilities.
2. Treats a full range of inpatient and outpatient Family Practice cases with referral for specialty and subspecialty care only when indicated.
3. Performs most Family Practice diagnostic and treatment procedures commensurate with individual training and privileges.
4. Provides clinical services including, preventive care as well as management of both acute and chronic conditions.
5. Maintains Basic and Advanced Life Support Training to provide appropriate ambulatory and inpatient urgent care services, as needed.
6. Participates in a rotating call schedule and provides timely after-hours, weekend, and holiday on-call services as assigned.
7. Becomes familiarized with the cultural, social, political, geographic, demographic, economic and epidemiological characteristics of the assigned community.
8. Participates in community health education projects as necessary.
9. Assists in planning community health service projects as necessary.
10. Maintains patient records in the Problem Oriented Medical Record format.
11. Instructs patients on specific treatment as well as in general preventive care.
12. Observes and abides by the Bylaws of the Southern Ute Health Center as well as Clinical Staff Policies and Procedures.
13. Maintains professional certification through participation in appropriate programs of continuing medical education.
14. Promptly and appropriately completes patient medical records and other required forms.
15. Complies with all Tribal and IHS Policies, Procedures, Rules, and Regulations.
16. Maintains privileges and credentials necessary as an independent member of the medical staff.
17. When appropriate, refers and admits patients for medical and surgical care to contract hospitals where the physician has admitting privileges.
18. Demonstrates age specific competency in working with Infants, Toddlers, Pediatrics, Adolescents, Adults, and Geriatric patients.
19. Provides care, as needed, when scheduled for call and for emergency situations.
20. Develops and participates in performance improvement activities to advance the quality of patient care.
21. Maintains patient records in the problem oriented medical record format utilizing the patient care component of the resource and patient management systems and other appropriate clinical informatics systems.
22. Promptly completes forms directly related to patient care.
23. Performs other job related duties as required or requested.

SUMMARY OF QUALIFICATIONS:

- Professional knowledge of a wide range of concepts, principals and practices in the field of Family Medicine at the specialist level and the skill to apply this knowledge to average difficult work assignments.
- Must be Board-certified or Board-eligible in Family Practice. If Board-eligible, must demonstrate timely progression toward Board-certification.
- Must maintain unrestricted licensure to practice medicine in the State of Colorado.
- Must meet all applicable standards for credentials and clinical privileges to provide full ambulatory and inpatient care to assigned patients at the Southern Ute Health Center, and, if required, Mercy Regional Medical Center, and local Skilled Nursing Facilities.
- Must show evidence of immunization records and recent (within two years) physical examination, which establishes fitness to perform tasks. Regulations require all medical providers to demonstrate proof of immunity to tetanus, rubella and rubeola, varicella, and hepatitis B, as well as annual influenza vaccination.
- Must show evidence of negative PPD or chest x-ray if history of positive PPD.
- Must possess a current Drug Enforcement Administration (DEA) Certificate.
- Must be able to interact in a positive manner with Tribal members, Tribal leaders, and other department staff, visitors to the Department, and coworkers and supervisors.
- Must be able to handle sensitive and highly confidential information in a professional manner and will be required to sign a confidentiality agreement at time of hire
- Must be able to interact in a positive manner with Tribal members, Tribal leaders, and other department staff, visitors to the Department, and coworkers and supervisors.
- Must pass thorough criminal background, Colorado Central Registry, and fingerprint checks and will be required to sign confidentiality agreements.
- Must have valid Driver's license for state of residency and be insurable under the Tribal Vehicle Insurance Policy.
- Must pass pre-employment drug test.

APPROVED:


Personnel Director

10/9/09
Date


Executive Director

10/1/9
Date

HIRING PREFERENCE:

1. Enrolled Southern Ute Indian Tribal Member
2. Local Native legally married to a Southern Ute Tribal member
3. Local Native
4. Veteran

HOW TO APPLY:

1. A completed, signed Application for Employment must be received by the Human Resource Department by 5:00 p.m. on the date of the job closing.
2. A separate Application for Employment must be completed for each position applied for.
3. Mail, deliver, or FAX a completed and signed Application for Employment to the address at the top of the page.

12/17/09
Open until follow up

POSTED
12.03.09

POSTED
12.21.09

POSTED
10/09/2009